

**Subject: Offers for disposal for Old & unserviceable items like Furniture, Electronics & Electrical items, Iron Scrap, Old Magazines, Batteries Toner Catriadges, sewing machines etc. lying at NSIC Head Office Building New Delhi on AS IS WHERE IS BASIS.**

Sealed offers are invited for disposal of old unserviceable/damaged Furniture, Electronics & Electrical items, Iron Scrap, Old Magazines, Batteries Toner Catriadges, sewing machines etc. lying at NSIC Head Office Building, New Delhi.

Terms & conditions: -

1. All old unserviceable items and scrap (as per list enclosed) are lying at NSIC Building shall be disposed off by the Corporation on **AS IS WHERE IS BASIS**.
2. All old unserviceable items and old newspapers & scrap should be inspected carefully by the bidders before quoting the price. No request for withdrawal/change of the offer shall be allowed once it has been submitted. However, bidders may get clarifications from the undersigned related to the material proposed for disposal from 10.00 A.M. to 5.00 PM on all working days from **02.02.2011 to 08.02.2011**.
3. The bidders are required to submit a copy of voters identification Card (if available) or any other proof of residence & identification.
4. Bidders quoting the highest price shall clear all old unserviceable items, Scrap (Iron & Wooden), Old Magazines, Batteries Toner Catriadges, sewing machines etc etc from the premises within 24 hours on acceptance of bid. Corporation shall not provide any kind of the support for cleaning the scrap.
5. **Earnest money amounting to Rs. 10,000/- (Rupees Ten Thousand Only) should be deposited by the bidder along with offer in the form of DD/Pay Order in favour of National Small Industries Corporation Limited and payable at New Delhi. The offers received without EMD shall be rejected.**
6. In case the highest bidder fails to lift the material the earnest money shall be forfeited. The EMD of unsuccessful bidder shall be refunded.
7. Bidders whose offer is accepted by the Corporation shall deposit the offered amount alongwith tax payable, as applicable, before lifting the material in the form of DD/Pay Order in favour of National Small Industries Corporation Limited and payable at New Delhi.
8. **Sealed Offers should reach to this office on or before 09.02.2011 by 03.00 PM. Offers shall be opened on the same day at 04.00 pm.**
9. **The Corporation reserves the right to take out any item at any stage of the tender procedure.** (This will be the purely discretion of the Corporation & no claim shall be entertained in this regard)
10. **The Corporation reserves the right to split the tender in two or more parts based on the technical/financial assessment.** (This will be the purely discretion of the Corporation & no claim shall be entertained in this regard)
11. The Corporation reserves its right to reject any or all offers without assigning any reasons.

Encl: List of old unserviceable/obsolete items

(M. P. Singh)  
Chief Manager(Admn.)

Bid Format

Details of Unserviceable/Obsolete Items to be disposed Off

#	Description of Items	Qty	Bid Amount (Rs.)
1.	OHP with Screen	1	
2.	Chair Visitor	5	
3.	Wall Fan	4	
4.	Table Office	2	
5.	Ceiling Fan	1	
6.	Printer Table	1	
7.	Computer Chair	12	
8.	Reception Counter + Sofa	1	
9.	Table Library	1	
10.	White Board	2	
11.	Filing Cabinet 4 Col. (Steel)	1	
12.	Filing Cabinet 4 Col. (Steel)	1	
13.	Filing Cabinet 4 Col. (Steel)	1	
14.	Almirah Small (Steel)	1	
15.	Almirah Small (Steel)	1	
16.	Officer Table (Wooden)	1	
17.	Officer Table (Wooden)	1	
18.	Officer Table (Wooden)	1	
19.	Officer Table (Wooden)	1	
20.	Clerk Table(Wooden)	1	
21.	Side Rack Wooden	1	
22.	Armed Chair Steel(Visitor)	1	
23.	Armed Chair Steel(Visitor)	1	
24.	Armed Chair Steel(Visitor)	1	
25.	Armed Chair Steel(Visitor)	1	
26.	Armed Chair Steel(Visitor)	1	
27.	Armless Chair Steel Canned	1	
28.	Armless Chair Steel Canned	1	
29.	Armless Chair Steel Canned	1	
30.	Armed Chair Wooden(Visitor)	1	
31.	Bookself 4 Col. Steel	1	
32.	Bookself 4 Col. Steel	1	
33.	Cycle(Atlas)	1	
34.	Single bed	4	
<b>Total</b>			

(Signature)  
Name & Address of Bidder

Date :

**Bid Format**

**Items to be disposed Off**

#	Particulars	Bid Amount (Rs.)
1.	Iron & Wooden, electrical scrap, computer scrap, Old Magazines, Old Batteries(200 nos. - 7 Volts), Toner Catriadges (250 Nos.) and broken items lying at Head Office CR Store	
2	25 NOS. Sewing machines with stand & wheel	
	<b>Total</b>	

(Signature)  
Name & Address of Bidder

Date

